

## Coordinator Portfolio Scoring Form SY15-16

**Instructions:** A Coordinator Portfolio is one of the measures used to determine a coordinator's summative evaluation rating. **The Director of Curriculum and Instruction uses this form to score the Coordinator Portfolio during or soon after the Portfolio Review Meeting.**

The following scale is used to score each Essential Practice of School Leadership. Refer to the descriptions in the *Five Essential Practices of School Leadership Framework* document accessible on VIDE EES web portal at <http://tle.vide.vi>. Indicate what artifact(s) provided evidence for each practice and the rationale for the score.

### Practice Scoring Scale

1 = Unsatisfactory 2 = Basic 3 = Proficient 4 = Distinguished

#### 1. Build Shared Purpose

Indicator 1.1: Implement a Program Aligned to the District Vision, Mission, Goals, and Initiatives

Choose an item.

#### Rationale for Score

Indicate what artifact(s) provided evidence of the rating for this practice and the rationale for the rating.

#### 2. Focus on Learning

Indicator 2.1: Support Student Access to Effective Instructional Programs through Administration of District, Territory, and/or Federal Programs

Choose an item.

#### Rationale for Score

Indicate what artifact(s) provided evidence of the rating for this practice and the rationale for the rating.

#### 3. Manage Organizational Systems

Indicator 3.1: Manage the Organizational Structure

Indicator 3.2: Lead and Develop Personnel

Indicator 3.3: Manage Resources

Indicator 3.4: Mobilizing Community Resources

Choose an item.

**Rationale for Score**

Indicate what artifact(s) provided evidence of the rating for this practice and the rationale for the rating.

**4. Leadership Practice 4: Lead with Integrity**

Indicator 4.1: Demonstrate Personal and Professional Responsibility

Choose an item.

**Rationale for Score**

Indicate what artifact(s) provided evidence of the rating for this practice and the rationale for the rating.

**Total Coordinator Portfolio Score**

Average of 4 practice scores

**Other Comments (Optional)**